



# POSITION: PASTORAL INTERN

**Status:** Full-time, Exempt

## ABOUT US

We exist to glorify and enjoy God by making disciples who make a difference through grace-filled worship, community, and mission. McLean Presbyterian is part of the Capital Pres Family, alongside Capital Presbyterian Fairfax and Capital Presbyterian Reston.

Our aim is to make disciples through three ministry areas: worship, community, and mission. While activity in each area does not equal discipleship, we are confident that these are the contexts needed for deep spiritual growth. In these contexts, we navigate the nuances of life in Christ together, and that's how we make disciples.

## POSITION SUMMARY

This position exists to train and equip men with an aspiration to pastoral ministry, with a focus on those aiming for roles as church planters, solo pastors, and senior pastors. Interns will participate and be trained in the ministry philosophy of McLean Presbyterian Church (MPC). Through academic training at Reformed Theological Seminary DC (RTS Washington) and spiritual formation with the other interns, each intern will be equipped to serve Christ's church as pastor-preachers.

Throughout the program, interns report to an assigned pastor or ministry director. The intern program is a multi-year program rotating among three major ministry areas: worship, community, and missions. The goal is for the intern to complete the Master of Divinity at RTS Washington (M.A.B.S. plus languages is also an option and ordainable in our Presbytery [Potomac]), while serving in our church, in 3 years. The initial position is one year and renewable. Tuition and academic expenses are fully funded.

In the first year, this Pastoral Intern will primarily serve in one ministry area, for example in mission (community, or worship): assisting with strategic planning, logistics, hosting events, leading worship and assisting weekly sermon prep, working directly under the Director of Mission and Senior Pastor. Other regular experiences include attendance at conferences, church retreats, staff training, and denominational meetings as well as close mentorship and interaction with pastoral and ministry staff.

Subsequent years will be designed to address specific growth areas in the intern as well as meeting the needs of the church with the goal of rotating the intern through worship, community, and missions.



## ROLES & RESPONSIBILITIES

**Example Year 1:** The Pastoral Intern will assist the Director/Pastor of Mission with the development and implementation of a strategic mission and outreach plan. This includes, but is not limited to, evangelism, teaching, leading, coordinating with partners, and mobilizing volunteers to advance the mission of our church. The intern's primary objective is to serve, observe and learn best practices in missions.

- Work with the Multiplication and Missions teams on developing and implementing ministry plan focused on increasing the spiritual breadth of our church
- Support Assistant Pastors in developing evangelism, mercy, and global efforts
- Support Missions team in planning for and executing annual Missions conference
- Lead or assist on at least one overseas mission trip, and visit local partners
- Participate in weekly preaching cohort with Senior Pastor and other interns
- Assist in identifying volunteers to host, organize, and promote mission ministries
- Complete other duties as assigned by the Senior Pastor and Assistant Pastors

**Example Year 2:** The Pastoral Intern will assist the Ministries Pastor and Community staff with the development and implementation of a strategic formation and care plan. This includes, but is not limited to, discipleship, teaching, counseling, coordinating, and mobilizing volunteers to advance the mission of our church. The intern's primary objective is to serve, observe and learn best practices in community.

- Work with the Ministries Pastor on developing and implementing a ministry plan focused on increasing the spiritual depth (maturity) of our church
- Coordinate the Adult Christian Education (ACE) schedule and train teachers
- Assist in identifying volunteers to host, organize, and promote community ministries
- Participate in weekly preaching cohort with Senior Pastor and other interns
- Ownership over one ministry area (e.g. Senior Saints) assigned by Ministries Pastor
- Complete other duties as assigned by the Senior Pastor and Assistant Pastors

**Example Year 3:** The Pastoral Intern will assist the Senior Pastor and Director of Worship with the development and implementation of a strategic worship plan. This includes, but is not limited to, preaching research, liturgy, special services, and mobilizing volunteers to advance the mission of the church. The intern's primary objective is to serve, observe and learn best practices in worship.

- Work with the Director of Worship to develop and implement ministry plan
- Support Director of Worship by participating, serving, and assisting with worship planning team (staff), worship committee (elders and Board of Women), worship team and choir (musicians and a/v volunteer shepherding), researching/writing liturgy, and leading in worship
- Participate in weekly preaching cohort with pastors and other interns
- Ownership over one ministry area (e.g. Advent Devotional)
- Complete other duties as assigned by the Senior Pastor and Director of Worship



## POSITION REQUIREMENTS

- Sinner saved by grace; vibrant, growing, spirit-empowered relationship with God through Jesus Christ
  - Exemplary life as delineated in 1 Timothy 3 and Titus 1
  - Passionate about the vision and grace-driven philosophy of the Capital Pres Family
  - Agreement with and excitement about the basic principles of Reformed theology
  - Embody and multiply our church culture:
    - Focus – We don't take ourselves too seriously; we do take Jesus and the work he's given us seriously;
    - Family – We love our church family – and we want to love each other well;
    - Fun – God rules and reigns so we can enjoy the ride
  - Humble and teachable leader that is committed to serving others
  - Demonstrated leadership potential, effective people skills, and ability to gather people
  - Interest in pursuing ministry as vocation with gifts/interests in preaching and evangelism
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## ADDITIONAL INFORMATION

### Compensation

This position begins Summer 2024 (July 1, negotiable) and is a full-time internship in conjunction with classes each semester (plus optional winter/summer terms) at RTS Washington (tuition and books covered in full). Salary is in accordance with established McLean Presbyterian Church compensation policy.

### Start Date (Negotiable)

July 1, 2024

### Hiring Process

- Applicants will be asked to submit resume
- Applicants will be asked to supply at least three references
- Applicants must be able to pass a police background check
- Applicants will be asked to submit to interview process consisting of interviews with our leadership team

## TO APPLY

Please submit a resume including references and a cover letter including your testimony to Pastor of Young Adults, Joe Palekas at [joe@mcleanpres.org](mailto:joe@mcleanpres.org) and Senior Pastoral Intern, Patrick Quinn ([patrick@mcleanpres.org](mailto:patrick@mcleanpres.org)) by **December 1, 2023**.